



LWS Academy Trust

Montefiore Drive, Sarisbury Green, Southampton, SO31 7NL. Tel: 01489 582684
www.lordwilson.org.uk

Company Number: 8915981

Minutes of a meeting of the Directors held on Monday 14th March 2016, 5.30pm at LWS Academy

Present: Colin Knight – Chair CK
Stuart Tyreman – Head teacher ST
Tam Mitchell TM

In Attendance:

Apologies: Hilary Hetherington HH
Gerald White GW
Paul Salter PS
Lloyd Hendon-John LHJ
Kirsty Cremer KC

Absence:

Clerk: Lisa Lacey LL

The meeting was not quorate and commenced at 5.35pm

1. Welcome and Attendance

A number of apologies were received and accepted by the chair. The decision was taken to commence the meeting but only to review the agenda items with the view to having a meeting after the training session on 23rd March.

2. Pecuniary Interests and Conflicts of Interest

There were no new declarations of pecuniary interest or conflicts of interest declared for any of the agenda items.

3. Minutes of last meeting November 2015 (appendix A)

No action was taken with the minutes and this items was agreed to be carried forward to the next meeting.

4. Matters arising (appendix B)

5	Tors and Directors Cof C to be distributed to directors	LL
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Signed:

Date:

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	This action has been completed	
5	Items outstanding from website audit to implemented This is an on-going matter and all of the updates will be implemented by May 2016 FGB meeting	LL
5	Resend directors website login details This information will be re-send once the relevant updates have been completed	LL
5	Draft discipline and dismissal TORs to be sent to CK These have been sent and received	LL
5	Draft risk register guidance to be sent to CK This has been sent and received	LL
7a	Attendance at the next staff consultation briefing	KC
10	Book training WGBT session This is scheduled for 23 rd March 2016	LL
11	Amend policies All policies from Novembers meeting have been updated	LL
11	Find out about review timing for policy – Supporting students with medical needs To be advised	LL
13	Chase up and distribute student council minutes These have been sent and received	LL
14	Book Christmas meal activity for directors Christmas event was booked and attended in January 2016.	KC

5. Head teachers report – verbal

Due to the absence issue of this evenings meeting ST agreed to represent this item as a written report on 23rd March.

6. Committee Reports

a. **Building, Staffing, Pay & Finance Committee 29 February 2016 draft report (appendix C)**



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- Take forward for review on 23rd March

b. Pathways/Curriculum, Behaviour and Safety and Core Committee 29th February 2016 draft report (appendix D)

Take forward for review on 23rd March 2016.

7. Policies for review

- Complaints
- SEN
- Staff discipline committee ToFR (to ratify)
- GDPC ToFR (to ratify)
- Accounting (to ratify)
- Reserves (to ratify)

All policies to be represented at next meeting 23rd March 2016.

8. Consultation Strategy (to ratify)

To be presented at the next meeting 23rd March 2016

9. Purchase of defibrillator

To be deferred until a later date

10. Directors visits and training attendance

To review at the next meeting 23rd March 2016

11. Student Council

Received and reviewed – no comments raised

12. Items for next agenda

None suggested

13. Date and time of next meeting

Wednesday 23rd March 2016 at 8pm at LWS Academy

The meeting closed at 6:20pm



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